



Hong Chi Association was founded in 1965 and one of the largest non-profit organizations dedicated solely to serving people with intellectual disabilities in Hong Kong. For further information about the Association, please visit its website at www.hongchi.org.hk

Manager (Ref.: MG(DSC)/10/01/24/W)

Responsibilities:

- Direct and ensure the provision of quality service of DSC
- Maintain effective personnel, financial and case management
- Lead the team to provide quality service to people with intellectual disabilities

Requirements:

- Degree holder of Social Work with at least 3 years' relevant experience
OR
Diploma of Social Work with at least 5 years' relevant experience in social work
- Registered Social Worker
- HKCEE Eng (Syl. B) & Chi grade E or above / HKDSE Eng & Chi Level 2 or above, or equivalent
- Experience in rehabilitation services / working with people with intellectually disability is preferred
- Fluency in written English and Chinese and spoken Cantonese
- Proficiency in computer application and Chinese word processing
- Work location: Kwun Tong / Sheung Shui

Interested parties please send full resume and expected salary with mark "Confidential & Ref. No." to : **Ms. Sara Cheung, Services Management Office, Pinehill Village, Chung Nga Road, Nam Hang, Tai Po, N.T., Hong Kong** or by email to adult_ss9@hongchi.org.hk

****Prospective employees are requested to undergo Sexual Conviction Record Check on voluntary basis****

(All data collected will be used for recruitment purposes only.)